



DEPARTMENT ASSISTANT

RENTAL DEPARTMENT

HOW TO APPLY

Scan the QR Code below and apply today!

Or visit the website below:
suitsunlimited.net/employment

You may also bring a resume and apply in person at 5406 Menaul Blvd. NE, Mon-Sat 11am-5pm.

No phone calls please.



We are looking for detail-oriented Department Assistant for a temp-to-hire opportunity. Suits Unlimited has been in the menswear business since 1971. We are still here today because of our exceptional customer service, quality products, and guarantee for a perfect fit.

JOB DESCRIPTION

Responsible for:

- Maintaining a clean and orderly rental department
- Administrative tasks as needed by the Rental Manager
- Maintain a clean and orderly rental storage facility
- Perform inventory inspections and reports as needed
- Checking & sorting returned rental garments
- Clean, sort, and maintain rental shoes
- Building and Processing Rental Orders
- Ordering/Retrieving garments and replacements as needed
- Participate in occasional wedding shows
- A willingness to learn or expand knowledge on men's suits and suit furnishings, men's tailoring, and menswear accessories

REQUIREMENTS

- Must have High School Diploma or GED
- Friendly, confident, and outgoing personality
- Moderate Computer and Tablet skills
- Some knowledge in men's clothing a plus
- Are reliable and punctual
- General math skills & computer skills
- Can start immediately in a full-time position

BENEFITS

- Excellent Pay
- Employee Discounts

"The only place success comes before work is the dictionary."
– Vidal Sasson
